

ADMINISTRATIVE - INTERNAL USE ONLY

21 June 1973

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MEMORANDUM FOR:



SUBJECT : Management Advisory Group for the
Intelligence Directorate (MAGID)

1. The Executive Secretary, CIA Management Committee, during the CIA Management Committee meeting on 1 June 1973, asked that each Directorate establish a management advisory group.
2. There will be established, effective 1 July 1973, a Management Advisory Group for the Intelligence Directorate (MAGID).
3. The basic purpose of MAGID is to assist me and other managers in the Directorate in improving the operation of the Intelligence Directorate by supplementing the established channels of communication. It will identify problems worthy of management attention and will suggest solutions for these and other problems already identified by management. Obviously, it will not supplant the authority of existing line and staff components nor will it have any production responsibilities.
4. MAGID will be composed of eight officers, one from each of the offices and services of the Directorate and one from the Directorate's staffs. Service on MAGID will be for one-year tours and in addition to assigned duties. Although I plan to meet

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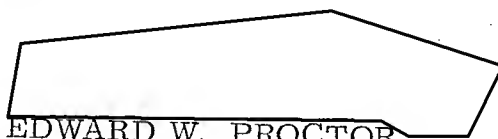
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regularly with MAGID, it will normally report to me through the Chief, Executive Staff, DDI, who will provide general guidance and assistance in its operation.

5. The immediate task is for you to nominate participants. I would like to receive your nominations no later than 29 June. Each office will provide candidates for the following age brackets: 25-30; 31-35; 36-40; 41-45. Each office will provide a total of four nominations. Your nominees should have at least one year's service and should be in the GS-09 to GS-15 category. Each should possess a pattern of fitness report evaluations of at least "Strong". You should nominate only officers who could serve at least a one-year tour and with the understanding that effective participation in MAGID may occasionally require substantial amounts of their on-duty time. Obviously, MAGID will provide its participants with a unique opportunity to gain insights into the problems, plans and dynamics of the Directorate. For this reason, I urge you to nominate people who have the potential for advancement and whose experience on MAGID will benefit the operation and management of the Directorate in the future.

6. To get MAGID off to a good start, I propose that during its first six months there will be two representatives who have served on the Agency Management Advisory Group. One of these persons will serve as chairman for the first six months. A rotational pattern will be established from the officers chosen from your nominations so that some initial appointments will be for less than a year and others will be somewhat longer.



EDWARD W. PROCTOR
Deputy Director for Intelligence

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cc: C/Special Research Staff
C/Information Requirements Staff
C/COMIREX Staff
C/DDI Planning Staff
C/DDI Administrative Staff

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